

INSTRUCTIONS FOR PRESENTERS

Before the Presentation Day

1. Install Zoom Application. Please refer to the Instruction for using Zoom Application
2. Test Zoom Application system and your slides on Wednesday 15th December 2021 during 13:30-16:00 ICT with meeting ID: 799 327 1544 and password: NANO2021.
3. For presenter in Nanosafety session, please install Webex application and test the system including your slides on 15th December with meeting number: 2512 407 6807 and password: 2021 or via the meeting link: <https://meeting-nstda.webex.com/meeting-nstda/j.php?MTID=m3029a06adc1a6f4bd8a16c25be7db147>

Presentation Day

1. Register to the conference and rename yourselves to be noticeable by the administrators and session chairpersons during 08:00-08:45 ICT on 16th December and during 07:30-08:25 ICT on 17th December in Zoom Application.
2. After plenary lecture of each day, enter the respective breakout room and be ready for your presentation as scheduled.
3. Each general oral presentation is 15-min talk and 5-min discussion, with 5-min interval for speaker changes. To keep the session on time, please strictly concern the time limits.

1 st Bell	12 min	
2 nd Bell	15 min	End of Talk
3 rd Bell	20 min	End of Discussion
4. Any slide presentation formats and templates are allowed. However, all texts and slides must be clearly visible when using sharing screen in Zoom/Webex Application.
5. All poster presenters should be in their respective breakout room during poster discussion time.
6. Any poster formats and templates are allowed. However, all texts and figures on the poster must be clearly visible when using sharing screen in Zoom application.
7. Presenters are freely to use a downloadable virtual background during their presentation.
8. It should be noted that all presentations will be recorded. If there are any confidential information and the presentation must not be recorded, presenters must directly inform the staff prior to the conference date via e-mail at [nanothailand2021\[at\]kmutt.ac.th](mailto:nanothailand2021@kmutt.ac.th)